

UNIQUE ID : BR/2017/0151625

# SMART INSTITUTE OF COMPUTER TECHNOLOGY

*Registered Under the Society Act 21,1860 by Govt. of India*

**Guided by an Intellectual Instructor**



## PROSPECTUS

[www.sicthjp.weebly.com](http://www.sicthjp.weebly.com)



*Welcome to*

## **SMART INSTITUTE OF COMPUTER TECHNOLOGY**

In the present scenario, where technology is playing a vital role in dictating growth, there is a need for focused and specialised education to meet the ever - modifying new insistence of people in the world by technology invention.

The "SMART INSTITUTE OF COMPUTER TECHNOLOGY" is an appropriate training institute for information technology which runs under the society Act 21, 1860 by Government of Bihar with identify number BR/2017/0151625, which takes an objectives of providing quality technical education to its students that enable them SMART INSTITUTE OF COMPUTER TECHNOLOGY as a digital key to unzip their futures.



# Vision

Perhaps, no other science has ever brought about such sweeping changes in the course of human development as Information Technology (IT).

IT has brought about a dramatic transformation in our lives. both Professionals and Personals. **SMART INSTITUTE OF COMPUTER TECHNOLOGY** is working with a vision of "**Guided by and Intellectual Instructor**", which would continue to be followed in the future with the same importance.

They are:

- ❖ Constant endeavor to uplift the society it serves.
- ❖ Offering affordable education of International Standards to all the students.
- ❖ Continuously improving the quality of the strict implementation of academic practices of satisfy all the members associated with it.
- ❖ Providing constant technical in out in the related fields as and when asked for by society.

# Mission

The **SMART INSTITUTE OF COMPUTER TECHNOLOGY** aim to achieve and endorse excellence in every is of its teaching and maintaining, developing its position as world-class institution to contribute with the aid of its students in global society. Thus **SMART INSTITUTE OF COMPUTER TECHNOLOGY** will always provide the facilities and support for its staff to take up innovative methods of teaching in accordance with the developments in the academic world and also take care of development in all sectors of fields.

- ❖ Continue to improve the quality of the IT Programmers that prepare our students for professional life and leadership in a changing world.
- ❖ Attract students of the highest academic caliber from India and Abroad.
- ❖ Remain a leader in the creation, synthesis and spread of knowledge beneficial to the current and for the coming generations.
- ❖ Optimize the usage of resources and infrastructure in an integrated fashion to improvise, enhance and strengthen the students faculty.
- ❖ Build mutually beneficial relationship with comminuted, government and private organisations for the sound placement of students.
- ❖ Improve the efficiency and effectiveness of the Information Technology services that support the mission of the Academy.



## MESSAGE FROM THE CHAIRMAN'S DESKTOP

Dear Student,

Today's tremendously competitive world demands on education highly focused on transferring students into specialised professionals. Career opportunities are those for the asking, the only criterion being that students should be in sync with the "real world" situation thanks to an education that reflects the fluid and dynamic industry scenario.

**SMART INSTITUTE OF COMPUTER TECHNOLOGY** is not merely an institute to guide you to a prosperous career, but it is also a place to nature your talents and fulfill your potentials. It makes professionals of you shows you dreams of touching the sky and then turns them into reality.

This is especially true of the IT industry, Which has been witnessing unprecedented growth, with our country displaying all the signs of emerging as a knowledge-based Global Superpower. The blistering pace of development has meant that this sector has an almost insatiable demand for skilled professionals.

During the sojourn, **SMART INSTITUTE OF COMPUTER TECHNOLOGY** trains you to deal with the practical aspects and stress which you are faces in the service industry. We define and refine the characteristics required to succeed in the hospitality sector, Smart but courteous, intelligent and diligent, firm but pleasing character-- these are the hallmark of your personality, which we would groom further to enable you to shine in the service of IT.

But this is not an easy task. Proper environment, with state of the art infrastructure, a well stocked library, personality development with speak well and above all an enriched faculty are the important component of career buildings. We intend to put you on a well equipped launching platform from where you don't need to look back.

The programs have been expertly drawn up and designed to perfectly suit the needs of not only regular students but also those seeking to update and upgrade their domain knowledge and skills.

We have harnessed the talents of a distinguished faculty and employed the most advanced communication and technology tools to deliver quality education at with perfect springboard to reach great in your career.

I, on behalf of all the members of our academy, invite you equip and prepare yourself to throw open up the doors of opportunity that await you in an exiting future.



# **ACADEMIC PROGRAMMES**

## **SMART INSTITUTE OF COMPUTER TECHNOLOGY**

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The programmes are designed to disseminate knowledge covering the broad spectrum of the industry. The accent is not on the quantum of intake but on increasing the power of assimilation for the healthy growth of professionals skills.

Every student is individually scanned to make an assessment of his/her weakness and strength to suggest the suitable remedy and care to make up the deficiency.

Each student gets a separate and personalised solution:-

- ❖ The in-house sophisticated practical lab with full-fledged sections, equipped with up-to date gadgets facilitate hands-on training.
- ❖ A blend of practical training with academic teaching to enhance the student's overall quality of professional skills.
- ❖ This basic difference in attitude is reflected at every step of its training programme in the uniqueness of its teaching concept and methodology.
- ❖ English being the teaching medium, special care is taken for those weak in this language.



## **Faculty**

At Smart Institute Of Computer Technology we believe that education cannot be imparted successfully through institution or by trail and error method. We nothing to chance and hence we effectively and efficiently co-ordinate human and material resources required for sound education.

A highly dedicated team of qualified and experienced faculty members, drawn from the best in profession and education, train the student Properly by using Sophisticated technology with equal emphasis on Theory and Lab Practice.

Guest lectures, workshops and seminars are arranged frequently at academy by the leading personalities and experienced professionals for future placement.

## **Library**

Rich with Treasures of titles by eminent authors, topical periodicals and journals. Unparallel in sufficiency, quality and quantity that covers all aspects of study requirement. Apart from specific routine hours, the students are encouraged for optimum use of library in their leisure.

## **Seminars and workshops**

Following the modern global standards of education Smart Institute Of Computer Technology hosts many multi-skills oriented workshops and value-based seminars. They Provide exposure to the students and furnish them with the skills needed to excel in the related fields short term training courses provide the students with the required practical experience.

## **Counselling Cell**

The counseling cell is ever ready to render all possible assistance to the students, solving their problems related to the course and advancement of learning.



# Our Teaching Plan

## 1:30 Hours in Theory Classes

- 15 Minutes : Discussion to Previous Theory
- 60 Minutes : Theory Class of Current Unit
- 15 Minutes : Check of the Progress

## 1:30 Hours in Lab Classes

- 15 Minutes : Practical Demonstration
- 75 Minutes : Practical Lab



## Aims and Objectives of the Training Cell

- ❖ To create hand care professionals in the service sector who will prove to be winners in their career.
- ❖ To impart desirable communication skill among all the students.
- ❖ To provide excellent training opportunities to all the students in their respective areas.
- ❖ To Provide job opportunities to all the students in their respective areas.

## Faculty Training Classes

Our academy provides the facility of faculty training for Theory & Lab classes under the "**Faculty Training**" Programme by Smart Institute of Computer Technology.

Those candidates which provide the better performance and get above 85% marks in their modular course then they will directly called by the head-office to join this programme and make his career by themselves in the field of Information Technology.





**COURSE CURRICULUM**

**CCA** (Duration: 3 months)  
(CERTIFICATE IN COMPUTER APPLICATIONS)

**DCA** (Duration: 6 months)  
(DIPLOMA IN COMPUTER APPLICATIONS)

**HDCA** (Duration: 12 months)  
(HIGHER DIPLOMA IN COMPUTER APPLICATIONS)

**ADCA** (Duration: 18 months)  
(ADVANCE DIPLOMA IN COMPUTER APPLICATIONS)

**DTP** (Duration: 3 months)  
(DESK TOP PUBLISHING)

**CFA** (Duration: 3 months)  
(COMPUTERISED FINANCIAL ACCOUNTING)

**DHT** (Duration: 6 months)  
(DIPLOMA IN HARDWARE TECHNOLOGY)

**DHN** (Duration: 6 months)  
(DIPLOMA IN HARDWARE NETWORKING)



**COURSE CURRICULUM**

**CCA (Duration: 3 months)**

Fundamentals, MS-Dos, Windows OS, MS-Office  
(MS-Word, MS-Excel and MS-Power Point)

**DCA (Duration: 6 months)**

Fundamentals, MS-Dos, Windows OS, MS-Office  
(MS-Word, MS-Excel and MS-Power Point, Access 2016)

**HDCA (Duration: 12 months)**

Fundamentals, MS-Dos, Windows OS, MS-Office  
(MS-Word, MS-Excel and MS-Power Point, Access 2016)  
(Programming in C, C++)

**ADCA (Duration: 18 months)**

Fundamentals, MS-Dos, Windows OS, MS-Office  
(MS-Word, MS-Excel and MS-Power Point, Access 2016)  
(Programming in Core Java, Website Development with Project Assignment)

**DTP (Duration: 3 months)**

**(DESK TOP PUBLISHING)**

(PageMaker, Photoshop and CorelDraw... )

**CFA (Duration: 3 months)**

**(COMPUTERISED FINANCIAL ACCOUNTING)**

**DHT (Duration: 6 months)**

**(DIPLOMA IN HARDWARE TECHNOLOGY)**

**DHN (Duration: 6 months)**

**(DIPLOMA IN HARDWARE NETWORKING)**



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## Registration Form

Space for  
Photograph

Please do not  
Pin or Staple

Registration Number (For Office use only)

1. Name of the Applicant (Use Capital letter only) :

2. Father's Name :

3. Date of Birth :

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4. Sex

Male (M)

Female (F)

5. Complete Address for Correspondence :

City :

State :

Pin Code :

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6. Applicant's Permanent Address :

City :

State :

Pincode :

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7. Phone :

8. Mobile :

9. E-mail :

10. Course Applied For :

CCA

D.T.P.

DCA

CFA

HDCA

Hardware

ADCA

Networking

Multi-Media

Modular



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4. Sex

Male (M)

Female (F)

5. Complete Address for Correspondence :

City :	State :	Pincode :							

6. Applicant's Permanent Address :

City :	State :	Pincode :							

7. Phone :

8. Mobile :

9. E-mail :

10. Course Applied For :

CCA

DCA

HDCA

ADCA

Multi-Media

D.T.P.

CFA

Hardware

Networking

Modular

11. Educational Qualification (From Standard 10th on words):



Name of the qualified Exam	Year of Passing	Board/University	Obtain Marks in %

Documents, as applicable should be submitted along with the application.

Certificate of basic qualification as below:

Xerox of 10th marksheet/certificate for date of birth proof (Self Attested)

Xerox of marksheet/certificate of all qualified exams (Self Attested)

Two Passport size and one Stamp size Photographs.

Date : \_\_\_\_\_ Place : \_\_\_\_\_ Applicant's Signature : \_\_\_\_\_

**(For Office use only)**

Course Enrolled	:	<input type="text"/>
Admission Date	:	<input type="text"/>
Course Fee	:	Rs. <input type="text"/>
Admission Time Payment	:	Rs. <input type="text"/>
Monthly Installment	:	Rs. <input type="text"/>
Batch Time	:	<input type="text"/>



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**₹ 350/-**